

**HIMACHAL PRADESH  
JAL SHAKTI VIBHAG**

**RECRUITMENT NOTICE**

In pursuance of the Additional Chief Secretary (JSV) to the Government of Himachal Pradesh has conveyed the approval vide letter No. JSV-A-F (1)- 1/2023 dated 23<sup>rd</sup> October, 2024 and further circulated by the Engineer-in-Chief, Jal Shakti Vibhag, Jal Shakti Bhawan, Shimla-5, vide office letter No. JSV-ES-III-Manpower-Para Cook/ Helper/ 2022-4414- 99 dated 04.11.2024 and the Superintending Engineer, Jal Shakti Circle, Shimla-9 office letter endorsement No. JSCS-EA-II-Para Workers/2024-5228-29 dated 07.11.2024, the applications are invited from desirous candidates on the prescribed proforma for filling up the posts of Para Cook and Para Helper for operation and upkeep of Rest House and Transit accommodation under Jal Shakti Division No-1 Kasumpti Shimla -171009 on honorarium basis as per norms fixed in the Para policy of Jal Shakti Vibhag. The applications shall reach in the office of the **Executive Engineer, Jal Shakti Division No-1 Kasumpti Shimla -171009 on or before 25.09.2026 upto 5.00 PM**. The applications received after the due date or found incomplete will be rejected without assigning any reason. The department will not be responsible for delay in receipt of application due to any reason.

**The detail of posts is as under: -**

| Sr. No | Name of Post | No. of Post | Age Criteria   | Honorarium |
|--------|--------------|-------------|----------------|------------|
| 1      | Para Cook    | 2 (UR)      | 18 to 45 Years | 9000/- PM  |
| 2      | Para Helper  | 4 (UR)      | 18 to 45 Years | 5500/- PM  |

**1. ELIGIBILITY**

1. Citizen of India.
2. Bonafide Himachali
3. Having sound mind.
4. No family member of the candidate(s) should be in any kind of Government/PSU/Board Job.
5. Have never been involved in any act of criminal nature
6. Medically fit to perform duties
7. Permanent resident of the Jal Shakti Circle, Shimla -9 (Himachal Pradesh) i.e rural areas only.

**2. EDUCATIONAL QUALIFICATION**

**Para Cook**

- The candidate should have passed matriculation examination from a School/Institution situated within Himachal Pradesh. The condition of passing 10<sup>th</sup> from Himachali School shall not be applicable to Bonafide Himachali.
- The candidate must possess degree/diploma in any trade from Government approved Hotel Management Institute/ Institute of Hotel Management or Food Production Institute or minimum 5 (Five) years experience in cooking/catering form any Government or private institution (i.e registered with HPTDC)

**Para Helper**

- The candidate should have passed matriculation examination from the Board/University recognized by the H.P./Centre Govt. The condition of passing 10<sup>th</sup> from Himachali School shall not be applicable to Bonafide Himachali.

**3. DOCUMENTS TO BE SUBMITTED ALONGWITH APPLICATION:-**

**The self-attested copies of the following documents shall be submitted with the application:-**

- Matriculation certificate showing detail marks obtained (in case the candidate does not submit detailed mark sheet, his/her application will be rejected)
- Degree/diploma in any trade from Government approved Hotel Management Institute/ Institute of Hotel Management or Food Production Institute or minimum 5 (Five) years' experience in cooking/catering from any Government or private institution(i.e registered with HPTDC) **(applicable to Para Cook only)**

- Bonafide Himachali certificate.
- Non Employment Certificate regarding no family member of the candidates is employed in any kind of Government/ PSU/ Board job.
- Valid Character Certificate issued by the competent authority.
- BPL Certificate issued not later than six months (if applicable )
- Experience certificate in the related field (if applicable).

#### 4. SELECTION CRITERIA-

The Selection will be made purely on Merit basis. In the selection process the marks will be awarded to the candidates out of 10 Marks by the selection committee.

| Sr. No.      | Para Cook and Para Helper                                                                                                        | Marks distribution for Para cook and Para Helper out of 10 |
|--------------|----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| 1            | Percentage of marks obtained to be calculated out of 5 (for example getting 50% marks in Metric will be given 2.5 (two and half) | 5 Marks                                                    |
| 2            | BPL family having annual income as prescribed from time to time                                                                  | 1 Marks                                                    |
| 3            | Experience in related field                                                                                                      | 2 Marks                                                    |
| 4            | Skill test for Para Cook and Para Helper                                                                                         | 2 Marks                                                    |
| <b>Total</b> |                                                                                                                                  | <b>10 Marks</b>                                            |

If a candidate wants to apply for more than one post, separate application for each post needs to be submitted. The selected candidates will be given monthly remuneration fixed by the Government. These posts will remain honorarium based and will not form part of cadre post of the department and therefore, will not confer any right on the appointees to claim regularization as per current policy of the Government.

The application form can be downloaded from the department website <https://jsv.hp.nic.in/> or be obtained from this office on any working day. The date for the skill test of eligible candidates will be intimated separately after scrutiny of documents papers by the selection committee and No TA/DA will be payable to the applicants for appearing in the skill test.

Executive Engineer,  
Jal Shakti Division No-I  
Kasumpti Shimla-9  
Ph No. 0177-2620591

*He. JSV - CB - Co. A. Para-Shakti - 2024 - 5663-68.*  
Copy of Notice forwarded to the following for information please.

1. The Engineer-in- Chief, Jal Shakti Vibhag Tutikandi Shimla.
2. The Superintending Engineer, Jal Shakti Circle Shimla-9
3. The Assistant Engineer, Jal Shakti Sub Division No-1 & Koti. They are directed to display the same on their office notice board for publication.
4. Computer Cell, Jal Shakti Vibhag Tutikandi Shimla for uploading the detailed notice on JSV website.
5. Notice Board.

Executive Engineer,  
Jal Shakti Division No-I  
Kasumpti Shimla-9  
Ph No. 0177-2620591

dt 31/08/2024

# APPLICATION FOR THE POST OF PARA COOK AND PARA HELPER IN JAL SHAKTI VIBAG

Post Applied for PARA COOK ☐ PARA HELPER ☐

1. Applicant's Name (in Capital Letters) :- \_\_\_\_\_
2. Father's Name (in Capital Letters) :- \_\_\_\_\_
3. Date of Birth:- \_\_\_\_\_ Male/Female:- \_\_\_\_\_
4. Permanent Home Address of the candidate:- \_\_\_\_\_  
\_\_\_\_\_
5. Correspondence Address of the Candidate :- \_\_\_\_\_  
\_\_\_\_\_
6. Mobile No:- \_\_\_\_\_
7. Category of the candidate (Gen/OBC/SC/ST/EWS). \_\_\_\_\_
8. Belonging to BPL (Yes/ No) \_\_\_\_\_
9. Have never been involved in any act of criminal nature? \_\_\_\_\_ (Yes/No )
10. Is any of your family member serving in Government/PSU/Board Job ? \_\_\_\_\_ (Yes/No)

Please paste recent  
passport size  
photograph

## 11. Qualification

(i) Educational Qualifications :- (attested/self attested copy attached)

| Examination                | Marks obtained | Total Marks | % percentage of marks | Copy attached (Yes/No) |
|----------------------------|----------------|-------------|-----------------------|------------------------|
| Metric (10 <sup>th</sup> ) |                |             |                       |                        |

(ii) Degree/Diploma in any trade from Government approved Hotel Management Institute/ Institute of Hotel Management or Food Production Institute or minimum 5 (Five) years experience in cooking/catering form any Government or private institution (attested/self attested copy attached) **(for Para Cook Only)**

| Name of Hotel/ Institute | Name of Trade | Year of Passing | Marks obtained | Total Marks | % percentage of marks | Copy attached (Yes/No) |
|--------------------------|---------------|-----------------|----------------|-------------|-----------------------|------------------------|
|                          |               |                 |                |             |                       |                        |
|                          |               |                 |                |             |                       |                        |

## 12. List of documents/certificates attached:-

- Matriculation certificate. Yes ☐ No ☐
- Bonafide Himachali certificate. Yes ☐ No ☐
- Non Employment Certificate. Yes ☐ No ☐
- Character Certificate issued by the competent authority. Yes ☐ No ☐
- BPL Certificate issued not later than six months (if any) Yes ☐ No ☐
- Experience certificate in the related field (if any). Yes ☐ No ☐
- Degree/Diploma in any trade from Government approved Hotel Management Institute/ Institute of Hotel Management or Food Production Institute or minimum 5 (Five) years experience in cooking/catering form any Government or private institution Yes ☐ No ☐

## Declaration

I \_\_\_\_\_, solemnly affirm and declare that the all the details given by me in the application form are true and correct and nothing has been concealed therein. If any information found in application is found false at any stage then I shall be liable for all consequential action including cancellation of my candidature

Place:-

Date:-

Signature of the candidate