



INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR

Research & Development Office

ADVERTISEMENT NO. OTH/12057/Advt0301 DATED 19.08.2026

Applications are invited for a temporary position of **Project Associate-I** at IIT Gandhinagar.

The details are as below:

Name of PI	Prof. Manish Jain	Department	Center for Creative Learning
Project title	Centre for Creative Learning		
Designation	Project Associate-I		
Number of positions	1 Position		
Application Link	http://recruitment.iitgn.ac.in/projectstaff/		
Last date of application submission	12/09/2026		
Consolidated Monthly Remuneration	Rs.45,000/- to Rs.80,000/- per month depending on qualification and experience of the candidate		
Duration of appointment	1 Year		
Eligibility Norms ¹	☒ Institute norms ☐ Funding Agency norms		
Essential Qualification/Experience as per the norms ¹	• B.Sc/B.C.A./B.Com/B.A or equivalent qualification in appropriate discipline with a minimum of 04 years of post qualification experience. • Out of the total experience, the candidate must have at least 03 years of experience in independently managing end-to-end recruitment and talent acquisition including: → Preparation of job advertisements. → Candidate sourcing through online recruitment platforms and professional networks. → Resume screening and candidate shortlisting. → Interview scheduling and coordination. → Candidate communication throughout the recruitment lifecycle. → Offer management and onboarding documentation. Candidates should have a minimum 60% or equivalent grade in percentage/grade points from Graduation onwards and 55% or equivalent grade in class 10th and 12th.		
Desirable Skills/Qualification/Experience	Desirable Experience and Skills • Experience in recruitment for technical, engineering, research, academic, education, product development, or project-based positions. • Experience in sourcing candidates using LinkedIn Recruiter, Naukri Recruiter, Indeed, or equivalent recruitment platforms. • Experience in maintaining recruitment databases, applicant tracking records, recruitment MIS, and hiring documentation. • Advanced proficiency in Microsoft Excel, Word, and PowerPoint. • Working knowledge of Google Workspace. • Excellent written and verbal communication skills in English.		

“Merely meeting the minimum eligibility criteria will not guarantee the shortlisting and/or appointment. A higher cutoff level may be used. The Institute reserves all rights, not to call an applicant for a selection test or not to fill up a position through this round of selection process without assigning any reason.”



INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR

Research & Development Office

General Conditions and Instructions:	• Eligible candidates shortlisted based on submitted online applications may have to appear for the selection process conducted at IITGN premises. • The selection process may comprise a written test followed by a personal interview. IITGN reserves all the right not to call an applicant for an interview, without assigning any reason. • Candidature of the applicant is liable to be rejected at any stage of recruitment process or after recruitment or joining if any information provided by the candidate is false or is not found to be in conformity with eligibility criteria mentioned in the advertisement. • IITGN reserves the right to cancel / restrict / enlarge/ modify / alter the recruitment process, if needed, without issuing any further notice or assigning any reason whatsoever.
--------------------------------------	---

For Query, Please Contact
hr.ccl@iitgn.ac.in

“Merely meeting the minimum eligibility criteria will not guarantee the shortlisting and/or appointment. A higher cutoff level may be used. The Institute reserves all rights, not to call an applicant for a selection test or not to fill up a position through this round of selection process without assigning any reason.”