CALL FOR EXPRESSION OF INTEREST (EOI)

Engagement of Law Interns for Legal Assistance to the

Directorate of Medical Education (DME), Chhattisgarh

Hidayatullah National Law University (HNLU), Raipur invites **Expression of Interest (EOI)** from eligible law graduates for engagement as **Law Interns with the Directorate of Medical Education (DME), Chhattisgarh**.

The Directorate of Medical Education handles a wide range of administrative, regulatory and litigation matters relating to medical institutions, healthcare administration, medical education and professional education across the State. The legal section requires dedicated legal research, drafting and litigation support for efficient handling of its ongoing and emerging legal matters.

The internship will provide selected candidate with practical exposure to legal practice in the public administration and healthcare sector, including legal research, drafting, case analysis and assistance in matters before judicial and other appropriate forums.

POSITION

Law Intern - 02 Positions

NATURE OF WORK

The selected interns will provide legal research, drafting and case-support assistance to the concerned officers of the Directorate of Medical Education, Chhattisgarh, in relation to the following areas:

1. Service Matters

- Research and analysis of legal issues relating to appointment, promotion, transfer, disciplinary proceedings and other service-related matters.
- Assistance in examining service disputes and applicable statutory rules, regulations, government orders and judicial precedents.
- Preparation of legal notes, case summaries and briefs relating to service matters.
- Assistance in research concerning service jurisprudence applicable to employees of medical institutions and the Directorate.

2. Matters Relating to Counselling of Students

- Legal research relating to admission and counselling processes in medical and allied professional education.
- Assistance in examining legal issues concerning counselling, seat allocation, eligibility, reservation, merit, migration and related admission matters.
- Research on relevant statutory provisions, regulations, government notifications and judicial decisions.
- Preparation of legal briefs and notes concerning representations, grievances and disputes arising out of counselling and admission processes.

3. Contractual Employment Matters

- Legal research concerning contractual appointments and contractual employment in medical institutions and related establishments.
- Examination of terms and conditions of contractual engagement, renewal, termination and related disputes.
- Assistance in reviewing contractual documents and identifying relevant legal issues.
- Preparation of legal notes, opinions, case briefs and research memoranda concerning contractual employment matters.

4. Matters before the Hon'ble High Court and District Courts

- Legal research and preparation of case briefs in matters pending before the Hon'ble High Court and District Courts.
- Institutional arbitration related matters arising due to prolonged timelines, high costs etc. for large contracts.
- Tender dispute/bid rejection/blacklisting/debarment, or procedural violations related writ petitions.
- Assistance in analysing pleadings, orders, judgments and relevant statutory provisions.
- Preparation of research notes and briefs for use by the concerned legal officers and advocates.
- Assistance in tracking cases, orders, hearing dates and developments in ongoing litigation.

- Research and assistance in preparing replies, affidavits, written submissions and other legal documentation, as directed by the competent authority/legal officers.

5. Legal Drafting & Research Work

- Research on statutes, rules, regulations, government notifications, circulars and judicial precedents.
- Preparation of legal research memoranda, case briefs and issue-wise legal notes.
- Assistance in drafting replies, legal communications, affidavits, pleadings, opinions and other legal documents.
- Review of regulatory frameworks applicable to medical education, healthcare administration and medical institutions.
- Compilation and analysis of relevant judgments of the Hon'ble Supreme Court of India, Hon'ble High Courts and other appropriate judicial/quasi-judicial forums.
- Any other legal research, drafting or documentation work assigned by the competent authority.

ELIGIBILITY

Applicants must:

- Must possess a law degree from a university recognized by the Bar Council of India and must have graduated during the academic years 2024-2026.
- Demonstrate a keen interest in service law, administrative law, healthcare/medical law, public law and litigation.
- Possess strong legal research, analytical and drafting skills.

Preference may be given to candidates having prior experience in legal research, drafting, litigation, internships with law firms, courts, government departments or other legal institutions.

STIPEND

Selected interns shall be eligible for a stipend/remuneration of Rs. 50,000/- per month (as per the applicable policy and terms of the Directorate of Medical Education, Chhattisgarh).

LOCATION

Directorate of Medical Education, Chhattisgarh

North Block, Sector-19, Swasthya Bhavan, 2nd Floor, Nava Raipur, Atal Nagar, Chhattisgarh - 492002.

DURATION

The internship shall be for an initial period of one year, commencing from 1 December 2026, subject to the terms and conditions prescribed by the Directorate of Medical Education, Chhattisgarh.

The engagement may be extended, subject to satisfactory performance, institutional requirements and approval of the competent authority.

APPLICATION PROCESS

Interested and eligible candidates are required to submit their Expression of Interest through the Google Form provided below:

Click the link to submit EOI - **https://forms.gle/nJx5duV59aD4QwgJ6**

Applicants shall be required to upload:

- Updated Curriculum Vitae (CV);
- Final academic transcript/marksheet
- Details/documentary proof of relevant internship, work or litigation experience, if any; and
- Any other document as may be specified in the application form.

LAST DATE FOR SUBMISSION

27 November 2026 till 11:49 PM IST

SELECTION PROCESS

- Applications will be shortlisted based on academic performance, relevant experience, research and drafting skills, and demonstrated interest in the areas of work identified under this EOI.
- Candidates with relevant exposure to service law, administrative law, litigation, medical/healthcare law, public law and legal research may be given preference.
- Shortlisted candidates may be invited for an interview/interaction. The date and time of the interview shall be communicated to the shortlisted candidates separately.

- The final selection shall be made by the Directorate of Medical Education, Chhattisgarh, in accordance with its applicable requirements and procedure.

GENERAL TERMS & CONDITIONS

- Mere fulfilment of the eligibility criteria does not guarantee shortlisting or selection.
- Only shortlisted candidates will be contacted for the interview/selection process.
- The internship shall be subject to the terms, conditions and requirements prescribed by the Directorate of Medical Education, Chhattisgarh.
- Interns shall maintain strict confidentiality in respect of all documents, records, case files, personal information and other information accessed during the course of the internship.
- Interns shall not disclose, reproduce, circulate or use any official document or information for any purpose other than the assigned internship work without prior authorisation.
- Incomplete applications may be rejected.
- Submission of incorrect or false information shall result in disqualification at any stage.
- The decision of the competent authority of the Directorate of Medical Education, Chhattisgarh regarding selection and engagement shall be final and binding.
- The internship shall not confer any right or claim for regular employment or appointment in the Directorate of Medical Education or any other Government department.

Note: *The University shall act solely as a facilitator and intermediary in the internship recruitment/selection process and shall not be deemed to be a party to any arrangement, engagement, or relationship arising between the participating organisation and the selected intern(s). The University shall not be responsible or liable for any rejection, non-selection, cancellation, withdrawal, termination, non-joining, or any other decision, action, dispute, claim, proceeding, or consequence arising out of or in connection with the internship recruitment/selection process or the subsequent engagement of the intern(s).*