All India Institute of Medical Sciences
(A Statutory body under aegis of Ministry of Health and Family Welfare, Govt. Of India)
Sijua, Post-Dumduma, Bhubaneswar (Odisha) - 751019

Date:- 03/11/2026

Advt. No. AIIMS/BBSR/CM&FM/ICMR/EMS/210

Applications are invited in the prescribed format attached herewith for the following purely temporary contractual basis for the post of '**Project Technical Support -I**" sanctioned under the project entitled 'An implementation research study on developing a high-quality patient- centric integrated model for emergency care systems in selected districts of India, under Dr Arvind Kumar Singh, Additional Professor, AIIMS Bhubaneswar. **The Tentative date for the Interview is 16th November,2026.** The essential qualifications, experience, consolidated salary, and service tenure are as under:

Post Name	Project Technical Support -I (Data Entry Operator, ITdomain withexperience)
No. of Post	01 (One)
Qualification	**Essential:** 10th + Diploma/12th with two Years' experience in relevant subject/field **Desirable:** Candidates with Speed testof 8000 key depressions per hour through a speed test on computer
Nature of Work	Data entry of quantitative and qualitative data,including transcripts (Odia /English) generated during interviews and focus groupdiscussions.
Emoluments	Rs.19,800/-pm (Rs.18,000/- + 1,800 [10%HRA]) Increment @5% on initial emoluments after completion of twoyears)
Tenure	Up to 31st December,2026 (To be renewed based on satisfactory performance and availability of funds)
Maximum Age Limit	28 Years
Place of Posting	Puri, Odisha

PROCEDURE FOR RECRUITMENT

1. **The interview will be conducted through offline mode only.**
2. **The tentative date for the Walk-In interview is 16th November,2026 (Monday).**
3. **Reporting Time:- 10 AM to 11 AM at Room No- 317, 3rd Floor, CM & FM Department, Academic Building, AIIMS Bhubaneswar.**
4. **Candidates are required to bring the duly filled-in application form provided below, along with original documents, self-attested photocopies of certificates, and a passport-size photograph on the above-mentioned date.**
5. The above position will be filled purely on **temporary CONTRACT appointment basis**.
6. The rates of emoluments/stipend shown in this advertisement are as per the guidelines and as per the sanction.
7. Age relaxation is admissible in respect of SC/STOBC/PWD candidates as per government rules.
8. Cut-off date for age limit will be the date of Walk-In-Interview i.e. date of interview.
9. Separate application should be submitted for each post. Engagement of the applicant for a particular position will be decided by selection committee/appointing authority.
10. Qualification & experience should be in relevant discipline/field and from an Institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
11. Mere fulfilling the essential/educational qualification does not guarantee the selection.
12. Persons already in regular time scale service under any Government Department/Organizations are not eligible to apply.
13. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
14. Contract appointee shall not have any claim on a regular post in this institute or Funding Agency or in any Department of Government of India and their contract service will not confer any right for further assignment or transfer to any other project or appointment/absorption in funding agency or in this institute. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical claim, etc. are not admissible. An undertaking to that effect must be submitted at the time of joining.
15. Initial contract appointment will normally be for a period as specified further continuation/extension of the service will depend on requirement of the Project, performance evaluation and approval of the competent authority in case to case basis.
16. In the event of selection, a candidate must produce all documents or certificates in original relating to (1) Educational qualifications (2) Date of Birth (3) Experience certificates (4) One recent passport size photograph (5) Identity proof i.e. Aadhaar/PAN /Voter ID/Driving License etc. (6) One set of self-attested photocopies of all documents (7) SC/ST/OBC/Disability Certificate, if applicable, for verification at the time of joining the post.

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17. Candidates who fail to bring the original certificates at the time of joining and if any discrepancy is found in the documents such candidates will not be allowed to join the selected contract post and the position will be offered to the waiting list candidates.

18. The engagement can be terminated at any time by giving one month notice on either side. Contract can be terminated forthwith or before expiry of the notice period by making payment of a sum equivalent to one-month contractual amount. However, you will not be permitted to surrender one-month contractual amount in lieu of the period of notice of unexpired portion thereof and you will be required to serve the full period of notice.

19. Leave shall be applicable as per Funding Agency/Institutional policy for contract staff of AIIMS BBSR guidelines in this regard.

20. AIIMS BBSR reserves the right to cancel/modify the recruitment process at any time, during the process, at its discretion.

21. The institute reserves rights to consider or reject any application/candidature. The decision of the Director, AIIMS BBSR will be final and binding.

22. Canvassing in any form will be a disqualification.

23. Corrigendum/addendum/further information; if any; in respect of this advertisement, will be published on our website only.

Dr Arvind Kumar Singh (PI) Additional Professor, Dept of CM&FMAIIMS, Bhubaneswar

For any queries plz contact Phone No-9348166107 (Aftab)

APPLICATION FORM

Space For Photograph

Advt. No. AIIMS/BBSR/

Date of Interview: _____

1. Name of the Applicant : _____
2. Post Applied for : _____
3. Sex : Male / Female
4. Category : PWD /SC / ST /OBC /GEN
5. Marital Status : Married / Unmarried
6. Father's /Spouse Name : _____
7. Date of Birth : _____

1. Age as on DD/MM/YYYY :

Days	Months	Years

2. Address for Communication : _____

: _____

: _____PIN_____.

Mobile No.: _____

Email: _____

3. Permanent Address : _____

_____PIN_____

_____Telephone No._____

Mobile No.: _____

4. Nationality : _____

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5. Educational Qualification**:** (Enclose self-attested photocopies of degree/diploma certificates & mark sheets)

Examination	Subjects	Board/ Council/University	Month & Year of Passing
Xth (HSC)			
XIIth (HSSC)			
Diploma			
Degree			
Post Graduation			
Others			

6. Current Activities:

_____

_____

_____

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7. Experience:

Name of the Organization/Institution where worked	Post	Period		Scale of Pay & Gross Pay Drawn	Nature of Work	Experience in Years & Months
		From	To			

(Use separate sheet if space is inadequate)

8. Name and address of two referees well known with the applicant's work:

Name	Occupation or Position	Address with telephone No. & e-mail
1.		
2.		

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9. Any other information you wish to add:

_____

_____

_____

DECLARATION

I, _____declare that the information furnished above is true and correct to the best of my knowledge and belief and no related information has been concealed. I am aware that if any of the above statements are found to be incorrect or false or any material information or particulars of relevance have been misstated, suppressed or omitted, I am liable to be disqualified for appointment and if appointed, my appointment will be liable to be terminated."

Place: .....

Date: ..... (Signature of the applicant)

Signature of the Candidate