

TATA INSTITUTE OF SOCIAL SCIENCES (TISS)

ADVT/TISS/SMLS/RA

24 September, 2026

RESEARCH ASSISTANT (PROJECT POSITION)

Applications are invited from suitable candidates for the position of research assistant in the project Tata Motors ERCP to support academic research and programme coordination at the School Of Management And Labour Studies (SMLS), TISS.

Key Responsibilities -

The Research Assistant will primarily support:

- Development of a case study, including literature review, data collection, documentation, analysis and case writing.
- Research and coordination support for a training programme, commencing in October 2026.
- Coordination with programme participants and other stakeholders.
- Preparation of academic, research and programme-related materials and reports.
- Other research and coordination activities associated with the projects.

Educational Qualification & Experience -

- A two-year Master's degree in a relevant discipline from a recognised university/institution, in Psychology, Business Management, Human Resource Management, or related disciplines will be preferred.
- Minimum two years of research experience after completion of the Master's degree in an academic, research, consulting, or related setting.
- Demonstrated research competencies, including literature review, data collection, analysis, documentation and academic/professional report writing.
- Good written and oral communication skills.
- Ability to coordinate effectively with multiple stakeholders and work independently.
- Experience in case study research, qualitative research, training/programme coordination, or industry–academia projects will be an advantage.

Remuneration & Tenure - Rs 50,000 per month

The initial engagement will be for **6 months**. The engagement may be renewed beyond six months, subject to project requirements and satisfactory performance of the candidate.

Documents Required for Application

Interested candidates are required to submit:

1. Updated CV/Resume, clearly indicating educational qualifications and research experience.
2. Brief Statement of Interest (maximum 500 words) outlining their suitability for the position.
3. One sample of research work, such as a published paper, research report, case study, dissertation/thesis chapter, or other substantive research output.
4. Copies of relevant educational qualification certificates/degree documents.
5. Experience certificate(s) or other documentary evidence demonstrating the required two years of post-Master's research experience.

Candidates should preferably submit the documents in a **single PDF** with the subject line: **“Application for Research Assistant – SMLS.”**

Important Dates

Particulars	Date
Last date for application	3 October 2026
Shortlisted candidates informed by	5 October 2026
Date of Interview	9 October 2026

How to Apply

Interested candidates may send their application and required documents directly to:

Ms. Reeja Rajan

Email: reeja.rajan@tiss.ac.in

Only shortlisted candidates will be informed by e-mail/telephone to appear for regarding the interview.

Sd/-

Project Leader