

MUMBAI PORT AUTHORITY

Advertisement No. DC/P-MRC/Jr.Associate./2331

Dated : 10.09.2026.

Mumbai Port Authority invites applications for engagement of one post of **Junior Associate (Marine)** purely on contract basis from retired Port employees of Junior Engineer Gr.-I category.

1. Eligibility Criteria

- a. Educational Qualification :
 - i. Bachelor Degree from a recognised University
- b. Experience and skills required :
 - i. Retired Port employees of Junior Engineer Gr.-I category in the scale of pay of ₹ 51500-128400 of a Major Port Authorities/Semi Govt./PSUs/ Autonomous bodies.
 - ii. Minimum of 20 years' progressively responsible experience in the Junior Engineer Gr.-I category in Major Port Authorities/Semi Govt./PSUs/ Autonomous bodies.
- c. The maximum age limit for the above position is 64 years. Relax able in deserving cases.

Note:

- (i) The crucial date for determining eligibility criteria viz., educational qualification, experience, age etc. shall be as on 01.07.2026 .
- (iii) Only eligible applicants who fulfill the criteria of essential qualification, experience, age, etc. shall apply.

2. Roles and responsibilities for the above position:

- (a) To assist Marine Engineers in carrying out day-to-day maintenance and breakdown repair works with the help of electricians and other staff on vessels and allied equipment, as and when required.
- (b) To prepare enquiries, e-office notes and estimate proposals for sanction pertaining to repair works.
- (c) To prepare tender documents, work orders and supervise execution of repair works.
- (d) To process payments in respect of repair works, tender works and miscellaneous works.
- (e) To handle communications with tenderers/bidders.
- (f) To process temporary dock entry permits for contractors' staff, etc.
- (g) To issue Gate Passes for Material IN/OUT after completing all formalities with Customs and CISF at MbPA gates for repair of craft, pipelines, D.G., M.E., etc.
- (h) To carry out any other work assigned by the Dy. Conservator.

3. Consolidated Remuneration:

Considering the job profile and nature of expertise prescribed, a consolidated remuneration will be 45,000/- and Transport Allowance will be 10,000/- per month. Applicable/Statutory taxes will be deductible.

4. Period of contractual engagement:

The Junior Associate (Marine) will be engaged purely on contractual basis for a period of one year extendable at the discretion of Mumbai Port Authority. This is only a contractual assignment and MbPA will not provide for regularization or permanency etc.

6. The other terms and conditions of the contract are given at Annexure IV-A.

7. General instructions:

(i) Mumbai Port Authority (MbPA) does not assume any responsibility for the candidates not being able to submit their applications within the last date whatsoever.

(ii) Self- attested copies of documents/ certificates relating to Age/ Qualification etc. will have to be submitted along with the application and candidates shall produce the original certificates(s) for verification at the time of interview.

(iii) Engagement of selected candidates is subject to their being found medically fit as per the requirements of the Mumbai Port Authority. Such engagement will also be subject to the service and contract rules of the Mumbai Port Authority.

(iii) Decisions of the Mumbai Port Authority in all matters regarding eligibility, shortlisting and engagement shall be final and binding on all candidates. No representation or correspondence will be entertained by the Mumbai Port Authority in this regard.

(iv) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in response thereto can be instituted only in Mumbai. Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/ dispute.

(v) No TA/DA will be paid for appearing in written examination/ interview, if called

(vi) Any update, corrigendum etc. of this advertisement will be displayed in the Port's website only. Hence, candidates are requested to keep in regular watch on Port's website, i.e., www.mumbaiport.gov.in under 'Career > Vacancy> Advertisement' menu.

(vii) Changes if any in the recruitment process will be displayed in this Port's website and no separate communication will be made to the individual applicant.

(viii) Canvassing in any form will disqualify the candidate and no correspondence shall be entertained in this regard.

(ix) The Management reserves the rights to cancel or make any changes in the number of vacancies, alteration/additions/ deletions of any clause in the Terms and Conditions for any of the position(s) in the recruitment process, if need arises, without further notice and without assigning any reasons thereof. The Mumbai Port Authority also reserves the right to cancel the above recruitment exercise at any stage of the process without assigning any reason thereof.

(x) Application received in incomplete format or without relevant documents in support of eligibility or mere submission of CV/ Resume for the said position would not be considered for further recruitment process. Also, application received after the due date will be liable to be rejected.

(xi) Conflict of interest:

On selection, the Junior Associate (Marine) shall be expected to conduct themselves in accordance with the rules and regulations of the MbPA. He / She will be expected to demonstrate high moral character, integrity, secrecy of office and dedication to work while discharging his/her duties. In case the services of the Junior Associate (Marine) are not found satisfactory or found in conflict with the interest of the MbPA, his/her services can be terminated forthwith.

The Junior Associate (Marine) engaged by MbPA shall in no case take up any other assignment during the period of engagement. Further, the Junior Associate (Marine) in no case represent or give opinion or advice to others in any matter which is adverse to the interest of MbPA nor will he indulge in any activity outside the terms of the contractual assignment.

(xii) Confidential nature of documents and information:

On selection, Junior Associate (Marine) will be governed by the Official Secrets Act, 1923, as amended from time to time and will not disclose any information/data acquired by him/her during their engagement to any unauthorised persons in the Department. Junior Associate (Marine) , shall not except with the previous sanction of MbPA, or in the bona fide discharge of his or her duties, publish a book or a compilation of articles or participate in radio broadcast or contribute an article or write a letter to any newspaper(s) or periodical either in his/her own name or anonymously or pseudonymously in the name of any other person if such book, article, broadcast or letter relates to subject matter pertains to official business of MbPA.

The Junior Associate (Marine) shall be bound to hand-over the entire set of records of assignment to MbPA before the expiry of the contract and before the final payment is released by the MbPA.

(xiii) Termination of contractual engagement: -

- (a) The engagement of service can be terminated by the MbPA. without assigning any reason, by giving him/her not less than one month's prior notice in writing. In such case, no compensation or payment for remaining period of contract will be paid by the MbPA.
- (b) He/ She may terminate the engagement of service with the Port, without any cause, by giving not less than one month's prior notice during the subsistence of the contractual period.
- (c) If at any time, the declaration given or information furnished by the candidate is proved to be false or if the candidate is found to have willfully suppressed any material information for securing the job, he/she will be terminated forthwith without notice, apart from any other action, as may be deemed fit by the MbPA.

- (d) MbPA reserves the right to terminate his/her engagement summarily without any notice period, if it has reasonable ground to believe him/her guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss/damage to the Port.
- (e) The engagement of service can be terminated by the MbPA, if the Junior Associate (Marine) is unable to address the assigned work, quality of the work is not to the satisfaction of the department/division, fails in timely achievement of the assigned work, found lacking in honesty and integrity and if any adverse report is received from the Police while verification of antecedents.
- (t) On the termination of his/her contractual service for reason, whatsoever, he/she shall return to MbPA, all property, Documents and papers, both original and copies thereof, including soft copies, any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data, etc. and Confidential Information etc., in his/her possession.
- (xiv) The candidates need to quote two reference persons related to their field with their contact details.

7. How to apply:

Interested candidates may submit their applications in the prescribed format (Application form) by:

- (i) Downloading the application format (Annexure -IV-B) from website www.mumbaiport.gov.in '(People & Career/Jobs/Advertisements)' menu).
- (ii) Filling the application format with the required details and declaration.
- (iii) The filled in application form along with required documents for determining eligibility is to be sent to the below mentioned address before the last date of application i.e. 30.09.2026 by superscribing on the envelope as "Application for engagement of Junior Associate (Marine) on contract basis".
(communication address – Deputy Conservator's Office, Marine Department, Port Bhavan, 1st Floor, Shoorji Vallabhdas Marg, Ballard Estate, Mumbai 400 001)
- (iv) Merely submitting Resume/ CVs and incomplete application will liable to be rejected.

The last date for receipt of applications will be 30.09.2026.

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(Deputy Conservator)
(MUMBAI PORT AUTHORITY)