

**GOVERNMENT OF TELANGANA**  
**OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, JANGAON**  
 (Chairperson, District Management Committee, Sakhi One Stop Centre)

**Notification No.01/SAKHI/2026**

**Dated: 05.10.2026**

**Sub:** Mission Shakti (Sambal) – Sakhi One Stop Centre, Jangaon – Engagement of personnel in all thirteen posts on outsourcing basis – Written examination on Sunday, the 11th October 2026 – Notification issued.

**Ref:**

1. Mission Shakti Scheme Implementation Guidelines of the Ministry of Women and Child Development, Government of India, para 3.1 and Annexure IV.
2. Government Memo No.1968/Prog.I/1/2023, dated 29.08.2023 of the Department for Women, Children, Disabled and Senior Citizens.
3. Lt.No.1037/TS/OSC/2014, dated 22.01.2024 and 16.07.2024 of the Commissioner, Women Development and Child Welfare, Hyderabad.
4. Memo No.1637/MS-SNA SPARSH/2025, dated 17.07.2025 of the Director, Women Development and Child Welfare, Hyderabad.
5. Proceedings Rc.No.COLLJN/PESH/GNRL/0077/2026, dated 05.10.2026 of the Collector, Jangaon, on the engagements made through the support agencies.

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1. The Sakhi One Stop Centre, Jangaon, functions under the Mission Shakti scheme and is run by the District Administration. All thirteen posts of the Centre are to be filled afresh by open selection, as ordered in the reference fifth cited. Applications are invited from eligible candidates for engagement, on outsourcing basis, in the posts shown below.

| Sl.No. | Post                                     | Number | Who may apply | Consolidated remuneration per month |
|--------|------------------------------------------|--------|---------------|-------------------------------------|
| 1      | Centre Administrator                     | 1      | Women only    | Rs.30,000                           |
| 2      | Psycho Social Counsellor                 | 1      | Women only    | Rs.20,000                           |
| 3      | Case Worker                              | 2      | Women only    | Rs.15,000                           |
| 4      | Para Legal Personnel / Lawyer            | 1      | Men and women | Rs.20,000                           |
| 5      | Para Medical Personnel                   | 1      | Women only    | Rs.15,000                           |
| 6      | Office Assistant with computer knowledge | 1      | Men and women | Rs.15,000                           |
| 7      | Multi Purpose Staff / Cook               | 3      | Women only    | Rs.10,000                           |
| 8      | Security Guard / Night Guard             | 3      | Men and women | Rs.9,000                            |
|        | Total                                    | 13     |               |                                     |

2. The qualification and experience for each post are those laid down in Annexure IV of the guidelines first cited, as communicated in the reference third cited. They will not be relaxed

under any circumstances. A higher qualification in the same subject is accepted in place of the degree prescribed. The qualification and experience shall be held on the date of this notification.

| <b>Post</b>                              | <b>Qualification</b>                                                                                                                                                 | <b>Experience</b>                                                                                                                                                                                                   | <b>Other condition</b>                                     |
|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| Centre Administrator                     | Master degree in Law, Social Work, Sociology, Social Science or Psychology.                                                                                          | At least 5 years of work on women related domains in an administrative set up with a Government or non-Government project or programme. Preferably at least one year of counselling.                                | Preferably a resident of Jangaon District.                 |
| Psycho Social Counsellor                 | Professional degree or diploma in psychology, psychiatry or neurosciences, with a background in the health sector.                                                   | Preferably at least 3 years of work in a Government or non-Government health project or programme at the district level.                                                                                            | Nil                                                        |
| Case Worker                              | Bachelor degree in Law, Social Work, Sociology, Social Science or Psychology.                                                                                        | At least 3 years of work on women related domains in a Government or non-Government project or programme.                                                                                                           | Shall be a resident of Jangaon District.                   |
| Para Legal Personnel / Lawyer            | Degree in Law, or legal training or knowledge of laws.                                                                                                               | At least 3 years of work in a Government or non-Government project or programme relating to women at the district level; or practice as a lawyer with at least 2 years of litigation in any court of law.           | Nil                                                        |
| Para Medical Personnel                   | Professional degree or diploma in paramedics with a background in the health sector, such as B.Sc. Nursing, GNM, MPHWS (Female) or a recognised paramedical diploma. | Preferably at least 3 years of work in a Government or non-Government health project or programme at the district level.                                                                                            | Registration with the Council concerned, where applicable. |
| Office Assistant with computer knowledge | Degree, with at least a diploma in computers or information technology.                                                                                              | At least 3 years of work in data management, process documentation, web based reporting formats and video conferencing, at the State or district level, with a Government, non-Government or IT based organisation. | Nil                                                        |
| Multi Purpose Staff / Cook               | Literate. A pass in high school or its equivalent is preferred.                                                                                                      | Knowledge or experience of work in the relevant domain.                                                                                                                                                             | Nil                                                        |
| Security Guard / Night Guard             | No qualification is prescribed.                                                                                                                                      | At least 2 years of work as security personnel in a Government or reputed organisation at the district or State level.                                                                                              | Retired military or para-military personnel are preferred. |

3. A candidate shall have completed 21 years and shall not have completed 45 years of age on 01.10.2026. For ex-servicemen and retired personnel of the para-military forces applying for the post of Security Guard the upper age limit is 55 years. For persons now working in the Centre the upper age limit is relaxed by the period of their service in it.
4. Experience will be counted only where the certificate shows the post held and the dates of joining and relieving, and is supported by the appointment order and proof of payment such as bank statement, pay slips or EPF record. Field work, project work or internship done as a student, and voluntary service, will not be counted. A certificate issued by a non-Government organisation shall carry the registration number of the organisation and, where it has one, its NGO Darpan identity number. Every certificate relied upon will be referred to the issuing authority for confirmation.
5. Selection will be by a written examination followed, on the same day, by an oral test of 25 marks. The selection list will be declared the same day.
  - (a) For the posts at Sl.No.1 to 6 the written examination carries 200 objective questions for 90 minutes, in English. Part A of 100 questions is common to these posts. Part B of 100 questions is on the subject of the post applied for.
  - (b) For the posts at Sl.No.7 and 8 the written examination carries 100 objective questions for 60 minutes, in English and Telugu, and is common to both posts.
  - (c) In both papers each question has five options and carries one mark. One fourth of a mark will be deducted for every wrong answer. Nothing is deducted for a question left unanswered. Answers are marked on an OMR answer sheet. The syllabus is in Annexure II.
  - (d) The key will be displayed at the venue at 12.00 noon on the day of the examination. Objections to the key, in writing and with proof, will be received at the venue up to 12.45 PM and decided before the result is declared.
  - (e) The result of the written examination will be displayed at the venue at 2.00 PM. Candidates will be called the same day for verification of original certificates and the oral test, in the order of marks in the written examination, at three candidates for each vacancy. Every candidate shall therefore bring all original certificates to the venue and remain there till the result is displayed. A candidate who is absent when called, does not produce the originals, or is found not eligible, will be passed over and the next candidate called. No other date will be given.
  - (f) In the oral test each candidate will answer five questions drawn from a question bank. Each answer will be marked out of five by the Selection Committee on a scoring sheet, which forms part of the record.
  - (g) The selection list for each post will be drawn in the order of the total of the marks in the written examination and the oral test. Where the total is equal, the candidate with more marks in the written examination, and then the candidate older in age, will be placed higher. The list will be declared the same evening. It is provisional, and subject to confirmation of the certificates by the issuing authorities, verification by the Police and medical fitness. A waiting list will be kept for one year.
6. The schedule is as follows.

| Sl.No. | Stage                                                                | Date                                                                                              |
|--------|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| 1      | Issue of notification                                                | 05.10.2026                                                                                        |
| 2      | Receipt of applications and issue of hall tickets across the counter | 06.10.2026 to 10.10.2026. Up to 5.00 PM on working days and up to 1.00 PM on Saturday, 10.10.2026 |
| 3      | Announcement of venue                                                | 09.10.2026                                                                                        |
| 4      | Written examination                                                  | Sunday, 11.10.2026. Sl.No.1 to 6: 10.00 to 11.30 AM. Sl.No.7 and 8: 10.00 to 11.00 AM             |
| 5      | Display of key, at the venue                                         | 11.10.2026, 12.00 noon                                                                            |
| 6      | Objections to key, at the venue                                      | 11.10.2026, up to 12.45 PM                                                                        |
| 7      | Result of written examination and list for oral test                 | 11.10.2026, 2.00 PM                                                                               |
| 8      | Verification of original certificates and oral test, at the venue    | 11.10.2026, from 2.30 PM                                                                          |
| 9      | Selection list                                                       | 11.10.2026, the same evening                                                                      |

7. Applications in the form in Annexure I, with self attested copies of the certificates listed in it and two passport size photographs, shall be handed over at the Inward Section of the Collectorate, Integrated District Offices Complex, Jangaon, from 06.10.2026, between 10.30 AM and 5.00 PM on working days and between 10.30 AM and 1.00 PM on Saturday, the 10.10.2026, on which day the Inward Section will remain open for this purpose. The hall ticket will be issued across the counter on receipt of the application. Applications sent by registered post or speed post shall reach the Collectorate by 1.00 PM on 10.10.2026, and the cover shall be superscribed with the name of the post. Applications will not be received at the office of the District Welfare Officer or at the Sakhi Centre. A candidate may apply for one post only. There is no application fee.
8. Admission to the written examination is provisional. The venue will be announced on the district website <https://jangaon.telangana.gov.in> and on the notice board of the Collectorate by 09.10.2026. Candidates who applied by post shall collect the hall ticket at the help desk at the venue between 8.30 AM and 9.15 AM on the day of the examination, on production of an identity card. The candidate shall bring the hall ticket, an identity card in original, all original certificates and a blue or black ball point pen, and shall report by 9.00 AM. No candidate will be admitted after 9.45 AM. Mobile phones, calculators and other electronic devices are not allowed in the examination hall.
9. The conditions of engagement are as follows.
  - (a) The engagement is on outsourcing basis, through the agency selected by the District Committee under Notification No.02/WCD/2026, as required in the reference second cited. It is for one year at a time. Continuance depends on the annual performance appraisal, on the continuance of the scheme and on the release of funds. It confers no right to regularisation or to any post under the Government.

- (b) Verification of character and antecedents by the Police and a certificate of medical fitness from a Government hospital are required before engagement, as laid down in para 3.1 of the guidelines first cited.
  - (c) The Centre works round the clock on all days. The persons engaged shall work in shifts, including night shifts, and shall reside at Jangaon.
  - (d) Contributions to EPF and ESI will be regulated as per law.
  - (e) Persons who have worked or are working in the Centre may apply for any one post for which they hold the qualification. Their service in the Centre counts as experience. No other preference or weightage will be given to them.
  - (f) Canvassing in any form will disqualify the candidate. A candidate who furnishes a false certificate or suppresses any fact will be removed at any stage and is liable to prosecution.
  - (g) No travelling allowance will be paid for attending the examination or the oral test.
10. The rule of reservation and the Telangana Public Employment (Organisation of Local Cadres and Regulation of Direct Recruitment) Order 2018 will be followed, as required in Circular Memo No.17944/668/A2/SMPC/2007, dated 06.10.2007 of the Finance Department. A roster is opened for each category of post with this selection and the posts are filled in the order of its points. One post each of Case Worker, Multi Purpose Staff and Security Guard falls at the second point of the roster and is reserved for the Scheduled Castes, in the group to which that point is assigned in the roster in force. The other posts are open competition. Local candidates of Jangaon District, as defined in that Order, will be selected first in the order of merit. A candidate who is not local will be considered only where no local candidate is found eligible.
  11. The Collector may modify or cancel this notification or vary the number of posts.
  12. The key, results and all notices will be placed on the district website and on the notice board of the Collectorate. No individual intimation will be sent.

**Sd/-**

**Collector and District Magistrate,  
Jangaon and Chairperson, District  
Management Committee, Sakhi One  
Stop Centre**

**To**

The District Public Relations Officer, Jangaon, for publication of the abridged notification in Annexure III in two Telugu dailies and one English daily forthwith, and not later than 07.10.2026.

The District Informatics Officer, NIC, Jangaon, for placing the notification and its annexures on the district website.

The District Welfare Officer, the District Medical and Health Officer and the District Rural Development Officer, Jangaon.

All Tahsildars and Mandal Parishad Development Officers of the district, for display on the notice board.

Copy submitted to the Director, Women Development and Child Welfare, Hyderabad, for information.

//FBO//

Digitally signed by  
SURAKANTI SHEKHAR  
Date: 05-10-2026  
21:16:11  
Superintendent(Peshi)

**Annexure I to Notification No.01/SAKHI/2026, dated 05.10.2026**

Form of application for engagement in the Sakhi One Stop Centre, Jangaon. The form shall be filled in the hand of the candidate. A recent passport size photograph shall be pasted at the top right and signed across.

| Sl.No. | Particulars                                                                                                                                             | To be filled by the candidate |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| 1      | Post applied for (one post only)                                                                                                                        |                               |
| 2      | Name in full, as in the SSC certificate or other proof of age                                                                                           |                               |
| 3      | Name of father or husband                                                                                                                               |                               |
| 4      | Date of birth, and age as on 01.10.2026                                                                                                                 |                               |
| 5      | Gender, and community (OC, BC with group, SC with group, ST)                                                                                            |                               |
| 6      | Address for communication with PIN code                                                                                                                 |                               |
| 7      | Mobile number and email                                                                                                                                 |                               |
| 8      | Identity proof enclosed and its number                                                                                                                  |                               |
| 9      | Whether a local candidate of Jangaon District. Schools and places of study from Class I to Class VII, or number and date of the residence certificate   |                               |
| 10     | Bar Council enrolment number and date, or registration number with the Nursing or Paramedical Council, if any                                           |                               |
| 11     | Whether an ex-serviceman or retired from a para-military force. If so, force and date of discharge                                                      |                               |
| 12     | Whether working or worked earlier in the Sakhi Centre or in any wing under the District Welfare Officer, Jangaon. If so, post and period                |                               |
| 13     | Whether any near relative is working in the office of the District Welfare Officer, Jangaon, or in any of its wings. If so, name, post and relationship |                               |
| 14     | Whether any criminal case is pending against the candidate, or the candidate was convicted in any case. If so, particulars                              |                               |

15. Educational and professional qualifications, from the lowest examination passed.

| Examination passed | Board or University | Year of passing | Regular or distance | Marks per cent | Subjects |
|--------------------|---------------------|-----------------|---------------------|----------------|----------|
|                    |                     |                 |                     |                |          |

| Examination passed | Board or University | Year of passing | Regular or distance | Marks per cent | Subjects |
|--------------------|---------------------|-----------------|---------------------|----------------|----------|
|                    |                     |                 |                     |                |          |
|                    |                     |                 |                     |                |          |
|                    |                     |                 |                     |                |          |

16. Experience. Only paid employment shall be shown. Each entry shall be supported by the appointment order, the experience certificate and proof of payment.

| Organisation and place | Post held | From | To | Years and months | Nature of work |
|------------------------|-----------|------|----|------------------|----------------|
|                        |           |      |    |                  |                |
|                        |           |      |    |                  |                |
|                        |           |      |    |                  |                |
|                        |           |      |    |                  |                |

17. Enclosures. Self attested copies of the SSC certificate or other proof of age; certificates and marks memos of the qualification; experience certificates with appointment orders and proof of payment; study certificates from Class I to Class VII, or the residence certificate issued by the Tahsildar where the candidate did not study in a school; community certificate, where reservation is claimed; Bar Council enrolment certificate or Council registration certificate, where applicable; discharge certificate, for ex-servicemen; identity proof; and two passport size photographs.
18. Declaration. I declare that the particulars given above are true and complete. I understand that if any particular or certificate is found to be false, my candidature or engagement will be cancelled at any stage and I am liable to prosecution. I agree to the verification of the certificates with the issuing authorities.

Place:

Signature of the candidate

Date:

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**Acknowledgment, to be detached and given to the candidate.** Received the application of ..... for the post of ..... in the Sakhi One Stop Centre, Jangaon, on ..... at ..... hours. Inward number ..... Hall ticket number ..... Signature and seal of the receiving official.

### Annexure II to Notification No.01/SAKHI/2026, dated 05.10.2026

Scheme and syllabus of the written examination.

For the posts at Sl.No.1 to 6 the paper carries 200 questions in two parts. Part A is common and carries 100 questions.

| Sl.No. | Subject                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Questions |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 1      | General knowledge and current affairs, with reference to Telangana and Jangaon District                                                                                                                                                                                                                                                                                                                                                                                                                                    | 20        |
| 2      | Reasoning, arithmetic and interpretation of data                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 20        |
| 3      | Constitution of India: fundamental rights, directive principles and the provisions relating to women and children                                                                                                                                                                                                                                                                                                                                                                                                          | 10        |
| 4      | Laws relating to women and children: Protection of Women from Domestic Violence Act 2005; Sexual Harassment of Women at Workplace Act 2013; Dowry Prohibition Act 1961; Prohibition of Child Marriage Act 2006; Protection of Children from Sexual Offences Act 2012 and Rules 2020; Juvenile Justice Act 2015; Immoral Traffic (Prevention) Act 1956; PCPNDT Act 1994; offences against women and children in the Bharatiya Nyaya Sanhita 2023 and the connected procedure in the Bharatiya Nagarik Suraksha Sanhita 2023 | 30        |
| 5      | Mission Shakti; working of the One Stop Centre; Women Helpline 181, Child Helpline 1098 and ERSS 112; Bharosa Centres and SHE Teams; legal services authorities and victim compensation                                                                                                                                                                                                                                                                                                                                    | 10        |
| 6      | Basic computer knowledge, record keeping and case documentation                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 10        |

Part B is on the subject of the post and carries 100 questions.

| Post                     | Syllabus                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Centre Administrator     | Guidelines and standard operating procedure of the One Stop Centre; supervision of case management from intake to closure; duty rosters and management of staff; records, registers, the web based case management system and monthly reports; funds, accounts, PFMS, utilisation certificates and statements of expenditure; convergence with the police, hospitals, courts, legal services authority, shelter homes and Child Welfare Committee; basics of counselling; office procedure and correspondence. |
| Psycho Social Counsellor | Schools and skills of counselling; psychological first aid and crisis intervention; trauma and its effects on women and children; assessment of risk of self harm and safety planning; common mental disorders and referral; child and adolescent psychology; counselling of the family and the respondent; the Mental Healthcare Act 2017; documentation of counselling, ethics and confidentiality.                                                                                                          |
| Case Worker              | Methods of social work: case work, group work and community organisation; the case management cycle of intake, risk assessment, safety planning, referral, follow up and closure; counselling skills and psychological first aid; gender and violence against women; working with the police, hospitals, courts, shelter homes and Child Welfare Committee; rehabilitation and livelihood schemes for women; documentation of cases; ethics and confidentiality.                                               |

| Post                                     | Syllabus                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Para Legal Personnel / Lawyer            | Criminal procedure from FIR to judgment, including zero FIR, arrest, bail, recording of statements, medical examination, charge sheet and trial; law of evidence; protection orders, residence orders, monetary relief and procedure under the Domestic Violence Act; marriage, divorce, maintenance, custody and guardianship under the personal laws and the Special Marriage Act; property and succession rights of women; legal aid under the Legal Services Authorities Act 1987; victim compensation under section 396 of the Bharatiya Nagarik Suraksha Sanhita and the Telangana Victim Compensation Scheme; offences against women under the Information Technology Act 2000; drafting of complaints, petitions and applications. |
| Para Medical Personnel                   | Basics of anatomy and physiology; first aid and emergency care; fundamentals of nursing; guidelines and protocols of the Ministry of Health and Family Welfare on medico legal care for survivors of sexual violence; collection and preservation of medical evidence; care in burns, poisoning and injuries; reproductive and maternal health; mental health first aid; infection control and bio medical waste; medical records and referral.                                                                                                                                                                                                                                                                                            |
| Office Assistant with computer knowledge | Fundamentals of computers and operating systems; word processing, spreadsheets and presentations; internet, email and video conferencing; data entry, databases and management information systems; web portals and online reporting; PFMS and e-office basics; security of data and confidentiality of case records; typing and upkeep of files and registers.                                                                                                                                                                                                                                                                                                                                                                            |

For the posts at Sl.No.7 and 8 the paper carries 100 questions, in English and Telugu.

| Sl.No. | Subject                                                                                                     | Questions |
|--------|-------------------------------------------------------------------------------------------------------------|-----------|
| 1      | General knowledge and current affairs, with reference to Telangana and Jangaon District                     | 20        |
| 2      | Simple arithmetic and reasoning                                                                             | 20        |
| 3      | Reading and understanding of simple notices and instructions in Telugu and English                          | 15        |
| 4      | The Sakhi Centre and its work; helplines and services for women and children                                | 15        |
| 5      | Cleanliness, hygiene, kitchen and food safety, first aid and fire safety                                    | 15        |
| 6      | Duties of security: gate and visitor register, emergencies, conduct with women in distress, confidentiality | 15        |

**Annexure III to Notification No.01/SAKHI/2026, dated 05.10.2026**

Abridged notification for publication in the newspapers.

**OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, JANGAON****Notification No.01/SAKHI/2026, dated 05.10.2026**

Applications are invited for engagement on outsourcing basis in all thirteen posts of the Sakhi One Stop Centre, Jangaon, under Mission Shakti: Centre Administrator (1), Psycho Social Counsellor (1), Case Worker (2), Para Legal Personnel / Lawyer (1), Para Medical Personnel (1), Office Assistant with computer knowledge (1), Multi Purpose Staff / Cook (3) and Security Guard / Night Guard (3). Age: 21 to 45 years as on 01.10.2026. Selection is by a written examination with negative marking on Sunday, 11.10.2026, at 10.00 AM, with the oral test and the result on the same day. Candidates shall bring their original certificates. Applications in the prescribed form will be received at the Inward Section of the Collectorate, IDOC, Jangaon, from 06.10.2026 up to 1.00 PM on 10.10.2026, and hall tickets will be issued across the counter. Persons working in the Centre may also apply. The qualifications, experience, reservation, syllabus, form of application and conditions are in the detailed notification on <https://jangaon.telangana.gov.in> and on the notice board of the Collectorate.