



India Infrastructure Finance Company Limited

(A Government of India Enterprise)

Registered Office: 5th Floor, Plate A & B, Office Block 2,
NBCC Towers, East Kidwai Nagar, New Delhi-110 023

Website: www.iifcl.in

Advt. No. IIFCL/HCMD/2026/08

Date: 03.09.2026

DIRECT RECRUITMENT FOR THE POST DEPUTY GENERAL MANAGER (GRADE 'D' OFFICER) ON REGULAR BASIS AT IIFCL

India Infrastructure Finance Company Limited (IIFCL) is a wholly owned Government of India company set up in 2006 to provide long-term financial assistance to viable infrastructure projects. As a long-term lending institution, IIFCL is amongst the most diversified public sector infrastructure lender in terms of eligible infrastructure sub-sectors and product offerings. It has the mandate to finance both green-field and brown-field projects across all infrastructure sub-sectors as notified by the Government in the Harmonised Master List of Infrastructure Subsectors. These broadly include transportation, energy, water, sanitation, communication, social and commercial infrastructure.

IIFCL seeks dynamic, experienced professionals with zeal and drive willing to contribute to building the backbone of the nation's economy. IIFCL is a future-oriented organization which fosters an innovative work culture and provides varied opportunity to employees for their holistic development.

IIFCL invites applications from eligible Indian citizens for filling up the post of Deputy General Manager (Grade D) on all India basis otherwise than by open competition for various streams.

IMPORTANT INSTRUCTIONS TO CANDIDATES

(i) Candidates to Ensure their Eligibility for the Posts:

Before applying, candidates should ensure that they fulfil the eligibility criteria for the advertised posts. If at any stage, it is found that any information furnished in the application is false/ incorrect or if according to IIFCL, the candidate does not satisfy the eligibility criteria for the post, his/ her candidature will be cancelled and he/she will not be allowed to appear for interview / joining and can be removed from service without notice if he/she has already joined IIFCL, at any stage.

(ii) Mode of Application:

Candidates are required to apply ONLINE only through IIFCL's website www.iifcl.in after carefully going through all the instructions contained in this application and general instructions given in this advertisement. No other means/mode for submission of application is available.

(iii) Important Dates

Events	Important Date
Opening of Online Registration Gateway	September 05, 2026
Closing of On-line Registration Gateway	September 20, 2026
Cut- off date for determining Eligibility Criteria with regard to age, essential minimum educational/ professional qualification, minimum post-qualification experience and minimum level of grade / scale / position last held etc.	August 31, 2026

NOTE: - IIFCL reserves rights to make changes in the above dates. Candidates are advised to check official website of IIFCL for updates.

(iv) Corrigendum: Please note that Corrigendum, if any, issued on the above advertisement, will be published only on the IIFCL's website (www.iifcl.in). Candidates applying for the post are advised to visit the website (www.iifcl.in) regularly for updates.

NUMBER OF VACANCIES

IIFCL invites applications from eligible candidates for the post mentioned below:

Post	Number of Vacancies							Out of Total reserved for PwBD			
	Unreserved (UR)	Scheduled Castes (SC)	Scheduled Tribes (ST)	Other Backward Classes (OBC)#	EWS	TOTAL *		A	B	C	D
Deputy General Manager (DGM) (Grade – D) (on regular basis)	03	01	-	01	-	05		-	-	-	-

NOTES:

* The number of vacancies mentioned are provisional and can be modified / cancelled, without any intimation, which will be at the sole discretion of IIFCL.

#Candidates belonging to OBC category but coming in the 'Creamy Layer' are not entitled to OBC reservation. They should indicate their category as 'Unreserved (UR)'.

Candidates seeking reservation/ relaxation benefits available for SC/ST/OBC/PwBD/EWSs/Ex-servicemen must ensure that they are entitled to such reservation/ relaxation as per eligibility prescribed. They should also be in possession of all the requisite certificates in the prescribed format in support of their claim as stipulated for such benefits.

Candidates belonging to reserved category including, for whom no reservation has been mentioned, are free to apply for vacancies announced for unreserved category provided, they must fulfil all the eligibility conditions applicable to unreserved category.

SERVICE CONDITION / CAREER PROSPECTS

- a) **Pay Scale** – Selected Candidates will draw a starting basic pay of Rs.153200/- per month in the pay scale of Rs. 153200 - 5100 (2) - 163400 - 5300 (5) - 189900 - 5500 (1) -195400 (9 Years) applicable to Officers in Grade D and they will also be eligible for Dearness Allowance, Grade Allowance, Local Allowance, House Rent Allowance etc. as per rules in force from time to time. The applicable rate House Rent Allowance (HRA) will be paid, if lease facility is not availed. Further, candidates selected for the post will be governed by 'the defined contribution New Pension Scheme (NPS)', or such other scheme as notified by Government of India from time to time.
- b) **Allowances and Perquisites:** Besides Gross Salary as per the pay scale given above, the post indicated above shall carry other facilities like Leased accommodation facility (in lieu of HRA), Gratuity, leave fare concession, leave encashment, Reimbursement of medical expenses, meal card, mobile, residential telephone, newspaper, eye refraction, household expenses, mobile handset charges, children education, book grant, briefcase, allowance for furnishing the residence, interest free Festival Advance of up to one month's gross emoluments, Loans and Advances at concessional rates for car, housing, travel, personal computer/tablets etc. and other loans as per IIFCL Staff Service Regulations & Rules of the Company amended from time to time. The approximate cost to company for a Deputy General Manager (Grade D) is Rs. 68.03 lakhs approx. In addition, reimbursement of Hospitalization / Medical Expenses, Staff Loans, incentives will be payable as per the rules /guidelines of the company as may be made from time to time.
- c) **Increment:** Candidates possessing JAIIB/CAIIB/professional qualification may be given additional one/three increment in the pay scale stated above / as per company's policy.
- d) **Probation and posting / transfer** - The selected candidates would be on probation for a period of 01 year which is extendable up to maximum 02 years at the discretion of IIFCL. The selected candidates will be liable to be posted / transferred at discretion of IIFCL to any office / verticals / subsidiaries of IIFCL anywhere in India/abroad, as per discretion and requirement of IIFCL, from time to time and on such terms and conditions as may be decided by IIFCL. Therefore, only candidates willing to serve anywhere in India should apply.

ELIGIBILITY CRITERIA:

Please note that the eligibility criteria specified herein are the basic criteria for applying for the post. Candidates must necessarily produce the relevant documents in original and a photocopy in support of their identity and eligibility pertaining to category, nationality, age, essential minimum educational/ professional qualification, minimum post-qualification experience and minimum level of grade / scale / position last held etc. at the time of interview and any subsequent stage of the recruitment process as required by the IIFCL. Please note that no change of category will be permitted at any stage after submission of application and the result will be processed considering the category which has been indicated in the application, subject to guidelines of the Government of India in this regard. Merely applying for the Post, appearing for and being shortlisted in the interview and/ subsequent processes does not imply that a candidate will necessarily be offered employment in the IIFCL. No request for considering the candidature under any category other than the one in which one has applied will be entertained.

1. NATIONALITY / CITIZENSHIP

Candidate must be citizen of India.

2. AGE LIMIT (As on August 31, 2026)

i) A candidate must not have attained the age of 50 years on August 31, 2026.

ii) RESERVATIONS / RELAXATIONS / CONCESSIONS

Reservations / Relaxations / Concessions would be given to SCs/STs/OBCs (Non-Creamy Layer)/EWSs/ Person with Benchmark Disability (PwBD)/Ex-Servicemen candidates as per guidelines issued by Government of India from time to time.

Relaxation in upper age limit would be available as under: -

S. No.	Category of Candidate	Age Relaxation
1.	Scheduled Caste (SC) / Scheduled Tribe (ST)	05 Years
2.	Other Backward Classes (OBCs) - Non- Creamy Layer	03 Years
3.	Persons with Disabilities (PwBD) – (Unreserved / EWS Candidates) <i>Persons with Benchmark Disabilities (PwBD) as defined under “The Rights of Persons with Disabilities Act, 2016”.</i>	10 Years
	PwBD (OBC Candidates)	13 Years
	PwBD (SC/ST Candidates)	15 Years
4.	Ex-Servicemen (as per the provisions of Ex-Servicemen (Re - employment in Central	05 Years / as per extant

	Civil Services and Posts Rules, 1979, as amended from time to time) Ex-Servicemen, Commissioned Officers including Emergency Commissioned Officers (ECOs)/ Short Service Commissioned Officers (SSCOs) who have rendered at least 05 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within one year from the cut-off date of August 31, 2026) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or physical disability attributable to military service or invalidment. In the case of ECOs/SSCOs who have completed an initial period of assignment of five years of Military Service as on August 31, 2026 and whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues a certificate that they can apply for civil employment and that they will be released on three months' notice on selection from the date of receipt of offer of appointment.	government guidelines.
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NOTES:

- An ex-serviceman who has once joined a government job on the civil side after availing the benefits given to him as an ex-serviceman for his re-employment, his ex-servicemen status for the purpose of re-employment in Government ceases.
- There is no reservation for Ex-Servicemen in Officers' cadre.
- The relaxation in upper age is allowed on cumulative basis as per Government Guidelines.
- Candidates seeking age relaxation will be required to submit necessary certificate(s) in original/ along with photocopies at the time of Interview and at any subsequent stage of the recruitment process as required by IIFCL. Caste / Category Certificate shall be issued by competent authority in the prescribed format as stipulated by Government of India in case of SC / ST / OBC/ PWBD category candidates.
- In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. Candidates belonging to OBC category but coming under creamy layer are not entitled to OBC reservation. They should indicate their category as Unreserved (UR) in the application form. The candidate should possess a valid OBC certificate with a non-creamy layer clause.

3. ESSENTIAL MINIMUM EDUCATIONAL / PROFESSIONAL QUALIFICATION, MINIMUM POST-QUALIFICATION EXPERIENCE AND MINIMUM LEVEL OF GRADE / SCALE / POSITION LAST HELD / MINIMUM CTC (AS ON AUGUST 31, 2026)

Essential Minimum Educational / Professional Qualification

ESSENTIAL: CA / CMA (ICMAI previously known as the ICWAI) / MBA (Finance or equivalent) / B.E. / B.Tech / Post-graduation in Mathematics / Statistics / Economics / Commerce / Business Administration / Post Graduate Degree in Finance / Management / Human Resource Management (HRM) / Post Graduate Diploma (minimum 02 years) in Finance / Management / Human Resource Management (HRM) from a university / institution / Board recognized by Government of India / approved by Government regulatory bodies

DESIRABLE: CFA / FRM/ CAIIB / other certification programmes in credit / risk conducted by IIBF / NIBM / similar institutions.

Minimum Post-Qualification Experience

Overall experience of minimum **15 years** in the officer/executive cadre, of which at least **10 years** in project finance of large corporate / Treasury operation / Risk Management / Human Resource (HR) operation & training / Finance & Account in Banks / Financial Institutions / PSUs / Corporates involved in transactional advisory, syndication and consultancies in the area of project finance.

Minimum Level of Grade / Scale / Position Last held / CTC

1. Scale IV officers of any Public Sector Banks (as defined by RBI) / Government sponsored Banks/FIs
Or
2. Grade 'C' officers of any Development Financial Institution (DFI) / Public Financial Institution (PFI)
Or
3. E-6/E-5 of other PSUs / organisations / Public Financial Institutions (covered under the Industrial Dearness Allowance (IDA) pattern)
Or
4. The CTC should not be below Rs. 40.00 Lakhs per year for candidates presently working in Private Sector Banks / FIs / Corporates.

(To consider the eligibility as regard S. No. 1 to 3, the applicants must be on the payroll of the organization. For other nature of employment, even if in Government Institutions, the application shall be considered solely on the basis of CTC)

NOTES:

- (a) At Graduation Level, any such course that is taken after Class XII and is at least having 3 years' duration / candidates possessing professional or technical qualifications which are recognised by the Government as equivalent to professional or technical graduation will be eligible.
- (b) Wherever Post Graduation / Master's Degree / Diploma is mentioned as criteria for educational qualification, the course should be at least of 02 years' duration.

- (c) All the educational qualifications mentioned should be from a University/ Institution/ Board recognized by UGC / AICTE / Government / approved by Government Regulatory Bodies.
- (d) The candidate must possess valid Mark-sheet / Degree Certificate that he/ she is a Graduate / Postgraduate, as applicable on the cut-off date and indicate the percentage of marks obtained in Graduation/ Post Graduation. Candidates whose results are awaited are not eligible to apply.
- (e) Candidates should possess excellent communication skills, analytical skill and drafting skill and should be proficient in the use of computers and information technology.
- (f) The number of vacancies mentioned above are provisional and may vary.
- (g) The vacancies mentioned against each post will be filled based on the requirements of IIFCL and the suitability of the Applicants. IIFCL reserves the right to raise/modify the eligibility criteria in minimum educational qualification and/or minimum work experience and/or minimum level of grade / scale / position last held.
- (h) The post qualification experience will only be considered for determining the minimum experience.
- (i) In case certificate of degree/diploma does not specify the field of specialization, the candidate will have to produce a certificate from the concerned university / college specifically mentioning the specialization.
- (j) In case where experience in a specific field is required, the relevant experience certificate must contain particularly that the candidate had experience in that specific field.
- (k) The above suggested number of vacancies may be increased or decreased at the discretion of the IIFCL at any time during the recruitment process.
- (l) IIFCL has the right to post the selected candidates in any department, at any place at the discretion of IIFCL.
- (m) IIFCL reserves the right to raise / modify the eligibility criteria in education qualification / minimum work experience / minimum level of grade / scale / position last held in order to restrict the number of candidates to be called for interview, commensurate with the number of vacancies.
- (n) All educational qualifications must have been obtained from universities/ institutions / Board recognized by Govt. of India / approved by Govt. Regulatory Body.
- (o) The minimum experience required may be in the relevant area of specialization.

SELECTION PROCEDURE

Selection for the aforementioned posts will be done through Interview process (psychometric, technical and behavioural), as decided by IIFCL.

Further, the number of candidates to be called for interview will be decided by IIFCL. Roll Number of the candidates shortlisted for interview will be published on IIFCL's website.

Candidate may opt for interview either in Hindi or English.

Final Selection will be through merit list which will be prepared based on marks secured by candidates in the Interview (psychometric, technical and behavioural) as applicable as per extant rules. Further, 60% marks or above (55% for SC/ST candidates) scored in the interview will be considered for placing a candidate in the merit list.

NOTE:

- IIFCL may decide to conduct Group Discussion or other assessment etc. as an additional tool to assess the suitability of the candidates.
- IIFCL reserves the right to draw waitlists of candidates and consider such waitlisted candidate(s) for meeting actual requirement. Offer / Appointment Letters could be issued in phases as per the requirement of IIFCL.
- IIFCL reserves the right to modify the selection procedure, which will be intimated through its website.
- Merely satisfying eligibility norms do not entitle a candidate to be called for the selection process. IIFCL reserves the right to call only the requisite number of candidates for the interview after preliminary screening / short listing with reference to candidate's qualifications, experience, suitability, etc. The decision of IIFCL shall be final and binding.
- Candidates to ensure that the data they have filled regarding work experience, age, education qualification etc. is correct. In case it is found that any such data provided is incorrect, candidature is liable to be cancelled and no representation in this regard would be entertained. The candidates would be screened based on their eligibility criteria for the post.

Guidelines related to Call Letter:

Candidates who have been shortlisted for the selection process will subsequently be called for an Interview. Interviews would be held at IIFCL office located at New Delhi. No request for change in date / venue of interview will be entertained by IIFCL. However, IIFCL reserves the right to change the date/ venue/ time/ centre etc. of interview or hold supplementary process for particular date/ session / venue /centre/set of candidates at its discretion, under unforeseen circumstances, if any.

While appearing for the Interview, the candidate should produce valid prescribed documents given later in the advertisement. In the absence of documents candidature of the candidates shall be cancelled. IIFCL takes no responsibility to receive/ connect any certificate/remittance/ document sent separately.

HOW TO APPLY

Candidates can apply online only from IIFCL's website and no other mode of application will be accepted.

IMPORTANT POINTS TO BE NOTED BEFORE REGISTRATION

Before applying online, candidates should-

- (i) Scan their:
 - Photograph (4.5cm × 3.5cm)
 - Signature (with black ink)
 - Left thumb impression (on white paper with black or blue ink)
 - A hand written declaration (on a white paper with black ink) (text given below)Ensuring that the all these scanned documents adhere to the required specifications as given in this Advertisement.
- (ii) Signature in CAPITAL LETTERS will NOT be accepted.
- (iii) The left thumb impression should be properly scanned and not smudged. (If a candidate is not having left thumb, he/she may use his/ her right thumb for applying.)
- (iv) The text for the hand written declaration is as follows –
"I, _____ (Name of the candidate), hereby declare that all the information submitted by me in the application form is correct, true and valid and subject to satisfactory document verification by IIFCL. I will present the supporting documents as and when required. If at any stage of the selection process it is found that I do not satisfy any of the conditions for the post, my candidature is liable to be cancelled and no further queries will be entertained by IIFCL in this regard and IIFCL shall not be liable in any way whatsoever."
- (v) The above mentioned hand written declaration has to be in the candidate's hand writing and in English only. If it is written and uploaded by anybody else or in any other language, the application will be considered as invalid. (In the case of Visually Impaired candidates who cannot write may get the text of declaration typed and put their left-hand thumb impression below the typed declaration and upload the document as per specifications.)
- (vi) Keep the necessary details/documents ready before applying for the post.

- (vii) Have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. IIFCL may send intimation to download call letters for the Examination etc. through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying on-line and must maintain that email account and mobile number.

PROCEDURE FOR APPLYING ONLINE

A. APPLICATION REGISTRATION:

1. Candidates to go to the IIFCL's website www.iifcl.in - click on the option "APPLY ONLINE" which will open a new screen.
2. To register application, choose the tab "Click here for New Registration" and enter Name, Contact details and Email-id. A Provisional Registration Number and Password will be generated by the system and displayed on the screen. Candidate should note down the Provisional Registration Number and Password. An Email & SMS indicating the Provisional Registration number and Password will also be sent.
3. In case the candidate is unable to complete the application form in one go, he / she can save the data already entered by choosing "SAVE AND NEXT" tab. Prior to submission of the online application candidates are advised to use the "SAVE AND NEXT" facility to verify the details in the online application form and modify the same if required. Visually Impaired candidates should fill the application form carefully and verify/ get the details verified to ensure that the same are correct prior to final submission.
4. Candidates are advised to carefully fill and verify the details filled in the online application themselves as no change will be possible/ entertained after clicking the COMPLETE REGISTRATION BUTTON.
5. The Name of the candidate or his /her Father/ Husband etc. should be spelt correctly in the application as it appears in the Certificates/ Mark sheets/Identity proof. Any change/alteration found may disqualify the candidature.
6. Validate your details and save your application by clicking the 'Validate your details' and 'Save & Next' button.
7. Candidates can proceed to upload Photo & Signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature detailed under point "C" below.
8. Candidates can proceed to fill other details of the Application Form.
9. Click on the Preview Tab to preview and verify the entire application form before COMPLETE REGISTRATION.
10. Modify details, if required, and click on 'COMPLETE REGISTRATION' ONLY after verifying and ensuring that the photograph, signature uploaded and other details filled by you are correct.
11. Click on 'Submit' button.

To avoid last minute rush, candidates are advised to register online at the earliest. There is facility to print application form after final submission of application.

B. PAYMENT OF FEES

No fee is applicable for applying for the post of Deputy General Manager (DGM) (Grade – D) (on regular basis).

C. Guidelines for Scanning and Upload of Documents

Before applying online, a candidate will be required to have a scanned (digital) image of his/her photograph, signature, left thumb impression and the hand written declaration as per the specifications given below:

Photograph Image: (4.5cm × 3.5cm)

- Photograph must be a recent passport style colour picture.
- Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- Look straight at the camera with a relaxed face
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20kb–50 kb
- Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.

Photograph Capture:

- In addition to the above photograph, candidates will also be required to capture and upload their live photograph either by using webcam or mobile phone.
- On selecting “Capture Photo” option, candidates’ webcam will be activated allowing them to click their picture, which will get auto uploaded in the application form.
- On selecting “Click here to Scan” option, candidates can use their mobile phone to scan the QR code, which will redirect to a website, allowing to click photograph on their mobile phone. On selecting the taken picture, photograph will get auto uploaded in the application form.

Do’s and Don’ts of Photo Capture

Dos:

- Ensure the photo is captured against a light coloured, preferably white background and there is adequate light.

- Look straight at the webcam/ camera.
- Photograph should be of passport size.

Don'ts

- Small size photograph not to be clicked/ uploaded.
- Coloured glasses or sunglasses/ Cap should not be worn.
- Shadow on face/ not facing the camera/ distorted face/ face covered with mask / blurred image.
- Photo not taken in dark/ improper background.

Signature, left thumb impression and hand-written declaration Image:

- The applicant has to sign on white paper with Black Ink pen.
 - Dimensions 140 x 60 pixels (preferred)
 - Size of file should be between 10kb – 20kb. Ensure that the size of the scanned image is not more than 20kb
- The applicant has to put his left thumb impression on a white paper with black or blue ink.
 - File type: jpg / jpeg
 - Dimensions: 240 x 240 pixels in 200 DPI (Preferred for required quality) i.e. 3 cm * 3 cm (Width * Height)
 - File Size: 20 KB – 50 KB
- The applicant has to write the declaration in English clearly on a white paper with black ink.
 - File type: jpg / jpeg
 - Dimensions: 800 x 400 pixels in 200 DPI (Preferred for required quality) i.e. 10 cm * 5 cm (Width * Height)
 - File Size: 50 KB – 100 KB
- The signature, left thumb impression and the hand written declaration should be of the applicant and not by any other person.
- If the Applicant's signature on the attendance sheet or Call letter, signed at the time of the examination, does not match the signature uploaded, the applicant will be disqualified.
- Signature / Hand written declaration in CAPITAL LETTERS shall NOT be accepted.

Scanning the documents:

- Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- Set Colour to True Colour
- File Size as specified above
- Crop the image in the scanner to the edge of the photograph/signature/ left thumb impression / hand written declaration, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is: image01.jpg or image01.jpeg. Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.
- Candidates using MS Windows/MOOffice can easily obtain documents in .jpeg format by using MS Paint or MOOffice Picture Manager. Scanned documents in any format can be saved in

.jpg / .jpeg format by using 'Save As' option in the File menu. Size can be adjusted by using crop and then resize option.

Procedure for uploading the documents

- While filling in the Online Application Form the candidate will be provided with separate links for uploading Photograph, signature, left thumb impression and hand written declaration
- Click on the respective link "Upload Photograph / signature / Upload left thumb impression / hand written declaration"
- Browse and select the location where the Scanned Photograph / signature / left thumb impression / hand written declaration file has been saved.
- Select the file by clicking on it
- Click the 'Open/Upload'
- If the file size and format are not as prescribed, an error message will be displayed.
- Preview of the uploaded image will help to see the quality of the image. In case of unclear / smudged, the same may be re-uploaded to the expected clarity /quality.

Your Online Application will not be registered unless you upload your Photograph, signature, left thumb impression and hand written declaration as specified.

NOTE:

- (1) In case the face in the photograph or signature or left thumb impression or the hand written declaration is unclear / smudged the candidate's application may be rejected.
- (2) After uploading the Photograph / signature / left thumb impression / hand written declaration in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature or left thumb impression or the hand written declaration is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature or left thumb impression or the hand written declaration, prior to submitting the form.
- (3) Candidate should also ensure that photo is uploaded at the place of photo and signature at the place of signature. If photo in place of photo and signature in place of signature is not uploaded properly, candidate will not be allowed to appear for the exam.
- (4) Candidate must ensure that Photo to be uploaded is of required size and the face should be clearly visible.
- (5) If the photo is not uploaded at the place of Photo Admission for Examination will be rejected/denied. Candidate him/herself will be responsible for the same.
- (6) Candidates should ensure that the signature uploaded is clearly visible
- (7) After registering online candidates are advised to take a printout of their system generated online application forms.

The print out of the completed applications forms shall not be sent by post/courier.

ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT/ USE OF UNFAIR MEANS

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered with or fabricated and should not suppress any material information while submitting the application. At the time of interview or in a subsequent selection procedure, if a candidate is (or has been) found guilty of –

- (i) using unfair means or
- (ii) impersonating or procuring impersonation by any person or
- (iii) misbehaving in the interview or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the interview or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose or
- (iv) resorting to any irregular or improper means in connection with his/ her candidature or
- (v) obtaining support for his/ her candidature by unfair means, or
- (vi) carrying mobile phones or similar electronic devices of communication during the interview, such a candidate may, in addition to rendering himself/ herself liable to criminal prosecution, be liable:
 - (a) to be disqualified from the interview for which he/ she is a candidate
 - (b) to be debarred either permanently or for a specified period from any further, recruitment process conducted by IIFCL
 - (c) for termination of service, if he/ she has already joined the Company.

SPECIFIC CONDITIONS:

- 1) Appointment shall be subject to Service and Conduct Rules of IIFCL.
- 2) Appointment shall be on probation for a period of one year of active service, which is extendable by one more year. Appointment will not deem to have been confirmed in the services of the Company unless specifically advised of confirmation in writing. During the period of first 11 months, only Casual Leave as may be due may be permitted to avail. Leave of any other kind availed will have the effect of extending probation period by the period of such leave availed.
- 3) Appointment of selected candidate will be subject to his / her being declared medically fit by a Medical Officer acceptable to IIFCL, satisfactory report about his / her character and antecedents by the Police Authorities, satisfactory report from his / her referees, and completion of all other pre recruitment formalities to the complete satisfaction of IIFCL.

GENERAL GUIDELINES

- 1) Candidate who is eligible and desires to apply for the post should be required to apply ONLINE only through IIFCL's website www.iifcl.in after carefully going through all the instructions contained in this application and general instructions given in this advertisement. No other means/mode for submission of application is available.
- 2) Candidates should satisfy themselves about their eligibility for the post applied for. Candidates seeking reservation/ relaxation benefits available for SC/ST/OBC/EWS/PwBD (as applicable) must ensure that they are entitled to such reservation/ relaxation as per eligibility prescribed. At the time of the interview, they should also be in possession of all the requisite certificates in the prescribed format in support of their claim as stipulated for such benefits. Candidates not in possession of requisite certificate at the time of interview will not be allowed to appear in interview. SC/ST/OBC(NCL) candidates belonging to states where caste certificate issued by the Competent Authority is valid only.
- 3) In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to Creamy Layer section excluded from the benefits of reservation for Other Backward Classes in Civil posts & services under Government of India. OBC caste certificate containing the Non-Creamy Layer clause should be issued during the current Financial Year (FY). Caste Name mentioned in certificate should tally letter by letter with Central Government list / notification. At the time of interview, OBC candidates should bring the caste certificate containing the Non-Creamy Layer clause issued during that Financial Year 2026-27 or any later year prior to date of interview/joining. Candidates belonging to OBC category but coming under creamy layer and/ or if their caste does not find place in the Central List are not entitled to OBC reservation. They should indicate their category as General / Unreserved in the online application form.
- 4) Before filling in the application form, the candidates must ensure that they fulfil all the eligibility criteria with respect to age, educational qualification, work experience, minimum level of grade / scale / position last held etc. **as on cut-off date** in respect of the post for which he / she is making the application and that the particulars furnished in the application form are correct in all respects.
- 5) Decision of IIFCL in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the interview, selection, assessment, prescribing minimum qualifying standards in Interview, in relation to number of vacancies, communication of the result and any other matter relating to recruitment will be final and binding on the candidates. No correspondence or personal enquires shall be entertained by IIFCL in this regard.
- 6) In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect / false information / certificate / documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.

- 7) IIFCL reserves the right to raise/ relax the minimum eligibility standard, etc., in order to vary the number of candidates to be called for interview to commensurate with the number of vacancies. No separate communication / notification shall be issued in this regard.
- 8) IIFCL does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of or for any other reason.
- 9) Any request for change of address / change of centre for interview shall not be entertained.
- 10) IIFCL has the right to reject any application/ candidature at any stage without assigning any reason and the decision of IIFCL shall be final.
- 11) IIFCL has the right to reject/cancel, entirely or partially, the selection process/advertisement at any stage without assigning any reason and the decision of IIFCL shall be final in this regard.
- 12) Sufficient copies of the recent passport size, colour photograph (without dark glasses) which is uploaded in the Application Form, should be retained for subsequent recruitment formalities. Candidates are advised not to change their appearance till the entire recruitment process is over. Failure to produce the same photograph subsequently may lead to disqualification
- 13) Outstation candidates (belonging to SC/ST category) called for Interview will be reimbursed economy class airfare from their place of ordinary residence (mentioned in the application form) to the place of interview, subject to submission of necessary documentary evidence. Request for local conveyance will not be entertained.
- 14) At the time of interview, the candidate will be required to provide details regarding criminal cases(s), vigilance cases pending against him/ her, if any. IIFCL may also conduct independent verification, inter alia, including verification of police records etc. IIFCL reserves the right to deny the selection/appointment depending upon such disclosures and/ or independent verification
- 15) Selected Candidates, who are already in service of Government / Quasi –Government organizations, Public Sector Banks / Undertakings, must produce a ‘**proper relieving letter / discharge certificate in original**’ from their present Employer at the time of reporting for duty, failing which they shall not be allowed to report for duty. Therefore, candidates, who are already in service of Government /Quasi -Government organizations, Public Sector Banks / Undertakings, may like to obtain prior permission / No objection certificate from their present employer before applying in IIFCL as per rules / regulations of their present employers in this regard.
- 16) Any notice/communication meant for the candidates displayed on the IIFCL’s website or sent by Registered/Speed Posts or conveyed to the e-mail id mentioned in the application form at the time of registration with IIFCL, shall be deemed to be sufficient service of communication upon the candidate, for all purposes.

- 17) In case of any corrigendum issued on the above advertisement and further announcements, it will be published only on IIFCL's website (www.iifcl.in).
- 18) Any resulting dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at New Delhi.
- 19) Canvassing in any form will lead to disqualification.
- 20) Any changes /modifications/notices with reference to this recruitment advertisement will be placed on Company's website only. Candidates applying for the post are advised to visit the website (www.iifcl.in) regularly for updates.
- 21) The recruitment advertisement is issued both in English and Hindi. In case of any dispute, the English version will prevail.
- 22) Information pertaining to this recruitment exercise shall be made available under the RTI Act, 2005, only after the declaration of the final results.

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