

CENTRAL BUREAU OF INVESTIGATION

(Delhi Special Police Establishment)
(Administration Division)
Plot No. 5-B, 7th Floor, CGO Complex,
Lodhi Road, New Delhi

VACANCY CIRCULAR

Sub: -Filling up the post of Dy. Advisor (Banking) on deputation (including short term contract) basis in Central Bureau of Investigation-reg

Applications are invited from eligible and willing officers of the Central Government or State Governments or Union Territory Administration or Government financial institutions including Reserve Bank of India, National Bank for Agriculture and Rural Development, Small Industries Development Bank of India Or public sector financial institutions (including Public Sector Banks) for filling up the following post in CBI on deputation (including short term contract) basis:-

Name of Post	Pay Level in the pay matrix	Classification	No. of Posts
Dy. Advisor (Banking)	Level-10 (₹ 56100-177500) in the pay matrix	Group-'A', Gazetted, Non- Ministerial	02

2. The duties and responsibilities of the post are enclosed as **Annexure-III**.
3. The terms & conditions of the officer selected for appointment on deputation basis, will be regulated laid down in DoPT OM No. 6/8/2009-Estt.(Pay-II) dated 17th June, 2010 and as amended from time to time.
4. Applications of only such officers/candidates will be considered which are routed through proper channel and are accompanied with the following documents/information.

(i)	Cadre Clearance
(ii)	Attested Bio-data Proforma (Annexure-II of vacancy circular)
(iii)	Copies of last 05 years APARs (each page to be attested with rubber stamp)
(iv)	Integrity Certificate/Vigilance Clearance
(v)	Statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years.
(vi)	Requisite essential experience certificate (as mentioned Annexure-I of vacancy circular) issued by the Competent Authority.
(vii)	Attested documents of educational qualification.

5. The applications of suitable and eligible officers who can be spared immediately in the event of selection may be sent to **Joint Director (Pers.), Central Bureau of Investigation, 5-B, 10th Floor, CGO Complex, Lodhi Road, New Delhi-110003.**

6. This is an open vacancy circular. The complete applications received against the vacancy circular by last day of every quarter shall be considered against vacancies available at the end of said quarter.

7. As per Recruitment Rules of the post of Dy. Advisor (Banking), **private persons are not eligible for the post.**

8. Detailed eligibility criterion (**Annexure-1**) and Bio-data Proforma (**Annexure-II**) for the post of Dy. Advisor (Banking) are available on the CBI website <http://cbi.gov.in/vacancy-list/MQ==>.

9. Officers on deputation to the CBI will be entitled to a **Special Security Allowance of 20%** of their basis pay every month.

10. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently. In case a candidate, who is selected, refuses to join, he will be debarred from any deputation in Govt. of India for the combined period of deputation and cooling off.

A. V. Ramana
16/9/2025

(A. V. Ramana)

Administrative Officer (Pers.)

CBI, HO, New Delhi

No. DP/PERS.I/2025/1686 /A-35016/5/2022

Dated: 16/9/2025

Copy to:-

1. All Ministries/Departments of Government of India/States/Union Territory Administration.
2. The Government Financial Institutions including RBI, NABARD, SIDBI or Public Sector Financial Institutions (including Public Sector Banks).
3. Under Secretary (AVD-II), DOPT, Kartavya Bhavan-3, North Block, New Delhi.
4. All HOZs/HOBs CBI with the request that publicity may be given to all these vacancies and suitable officers be encouraged to apply from Central/State Govt. and Central Public Sector Undertakings or State Public Sector Undertakings (including Public Sector Banks).
5. Chief Information Officer, CBI to arrange for wider publicity of the vacancy circular.
6. SP, System Division, CBI, New Delhi for placing the circular alongwith enclosures on the CBI website.

ANNEXURE-I

1. **Name of the post** : **Dy. Advisor (Banking)**
2. **Number of post** : **02 (Two)**
3. **Classification of Post** : **General Central Service, Group 'A' Gazetted (Non-Ministerial).**
4. **Pay Level in the pay matrix** : **Level-10 (₹56100-177500)**
5. **Method of Recruitment** : **By deputation (including short-term contract)**
6. **Age limit** : The maximum age limit for appointment by deputation shall be not exceeding **fifty six** years as on the last date of the receipt of applications.

Eligibility criteria for the post of Dy. Advisor (Banking):-

Officers of the Central Government or State Governments or Union Territories Administration or Government Financial Institutions including Reserve Bank of India, National Bank for Agriculture and Rural Development, Small Industries Development Bank of India or public sector financial institutions (including public sector Banks):

(a)	(i)	holding analogous posts on regular basis in the parent cadre or department; or
	(ii)	with two years' service in the grade rendered after appointment thereto on a regular basis in Level-9 in the pay matrix (₹ 53100-167800) or equivalent in the parent cadre or department; or
	(iii)	with four years' service in the grade rendered after appointment thereto on a regular basis in Level-8 in the pay matrix (₹ 47600-151100) or equivalent in the parent cadre or department; and
(b)	Possessing the following educational qualifications and experience-	
	Essential:-	
	(i)	Bachelor's degree from a recognized University or Institute.
	(ii)	Three years' experience of inspection or vigilance or operational work in the field of Banking.
	Desirable:-	
	(i)	Bachelor's degree in Law from a recognized University or Institute. or;
	(ii)	A qualification recognized for enrollment in the register of members of the institute of Chartered Accountants of India. or;
	(iii)	Certified Associates of Indian Institute of Bankers.

Note-1: The period of deputation (including short term contract) including period of deputation period (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years.

BIO-DATA PROFORMA**ANNEXURE - II**POST APPLIED FOR: **Dy. Advisor (Banking)**

1	Name of the Applicant (in Block letters)	
	Present post held.	
	Full address of Office/Bank/Institution	
2	Date of Birth (In Christian era)	
3	Date of entry into service.	
4	Date of retirement [as per rule of department /organization]	
5	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).	
6	Education Qualification (please attach attested copies)	Essential:
		Desirable:
7	Experience as per vacancy circular (please attach a copy of experience certificate issued by the competent authority).	Essential:
		Desirable:
8	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
Note: The Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the candidate (as indicated in the Bio-data) with reference to the post applied.		

9. Details of Employment, in chronological order (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient):

Office/ Institution	Post held on regular basis	From	To	* Pay Level in the pay matrix/ Grade Pay of the post held on regular basis	Nature of duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and, therefore, should not be mentioned. Only **Pay Band and Grade Pay/Pay scale/Pay level** of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institutions	Pay level in the pay matrix/ Grade pay drawn under ACP/MACP Scheme	From	To

10	Nature of present employment i.e. Ad hoc or Temporary or Quasi-permanent or Permanent.			
11	In case the present employment is held on deputation/contract basis, please state :-			
(a)	The date of initial appointment	(b)	Period of appointment on deputation/contract	(c) Name of the parent office/organization to which the applicant belong
				(d) Name of the post and pay of the post held in substantive capacity in the parent organization.
Note 1: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and integrity certificate. Note 2: Information under Column 9 (c) & d above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.				
12	If any post held on deputation in the past by the applicant, please mention the date of joining and return from the last deputation, name of department and other details, if any.			
13	Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)			
	(i) Central Government or State Governments or Union Territory Administration			
	(ii) Government Financial Institutions including RBI, NABARD, SIDBI etc.			
	(3) Public Sector Financial Institute [including Public Sector Banks]			
14	Are you in Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			

15	Total emoluments per month now drawn																							
	Pay in the pay level /Basic Pay in the PB	Pay Level in Pay Matrix/Grade pay	Total Emoluments																					
16 In case the applicant belongs to an Organization which is not following the Central Government Pay-Scales, the following details may be provided. The attested copy of latest salary slip be enclosed.																								
<table> <tr> <td>(i)</td> <td>Basic Pay=</td> <td>₹</td> </tr> <tr> <td>(ii)</td> <td>Scale of Pay =</td> <td>₹</td> </tr> <tr> <td>(iii)</td> <td>Rate of increment=</td> <td>₹</td> </tr> <tr> <td>(iv)</td> <td>Dearness Allowance=</td> <td>₹</td> </tr> <tr> <td>(v)</td> <td>Interim Relief=</td> <td>₹</td> </tr> <tr> <td>(vi)</td> <td>Other Allowance (with break-up details)=</td> <td>₹</td> </tr> <tr> <td colspan="2">Total Emoluments =</td> <td>₹</td> </tr> </table>				(i)	Basic Pay=	₹	(ii)	Scale of Pay =	₹	(iii)	Rate of increment=	₹	(iv)	Dearness Allowance=	₹	(v)	Interim Relief=	₹	(vi)	Other Allowance (with break-up details)=	₹	Total Emoluments =		₹
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Total Emoluments =		₹																						
17	Additional information , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the vacancy circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).																							
18	Achievements: The applicant is requested to indicate information with regard to; (i) Research publications and reports and special projects. (ii) Awards/ Scholarships/ Official Appreciation. (iii) Affiliation with the professional bodies/ institutions/ societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/innovative measure involving official recognition. (vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)																							
19	Please state whether you are applying for deputation (Including Short Term Contract).																							

20	Please provide following details of the Competent Authority to permit you to apply for the above said post.	
I.	Name	
II.	Designation	
III.	Office address	
IV.	E-mail	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Signature of the Application

Date:

Mobile No.

E-mail:

CERTIFICATION BY THE EMPLOYER/CADRE CONTROLLING AUTHORITY

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that:

1. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.....
2. His/Her integrity is certified.
3. His/Her APARs Dossier (photocopies of the APARs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above) are enclosed.
4. No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be)

Countersigned
(Employer/Cadre Controlling Authority with Seal)

Duties and responsibilities of Dy. Advisor (Banking) in CBI are as under:-

The Officers of the Central Government or State Governments or Union Territory Administration or Government financial institutions including Reserve Bank of India, National Bank for Agriculture and Rural Development, Small Industries Development Bank of India Or public sector financial institutions (including Public Sector Banks) are deputed to CBI for giving expert assistance in bank fraud and other cases. They are attached to various offices and Branches across the country. Their duties are as under;-

1. To scrutinize and check records seized in connection with the investigation of bank fraud and other cases.
2. To tender assistance on all related matters concerning bank, as referred by Controlling Authority.
3. To assist in the investigation of complex financial transactions and for tracking the receipts/end use of defrauded funds.
4. To examine the technicalities on banks rules/procedures/systems practices vis-a vis the deviation/irregularities committed by the bank and other officials and give analysis of same;
5. To liaise with the banks and other regulatory authorities like SEBI, RBI, Public Financial Institutions on the direction of Controlling Authority, to assess the exposure and loss of these institutes. This may involve collections of financial data, circular/guidance relevant to the financial transactions;
6. To examine the documents relating to credit decisions, loan proposal to banks by suspected companies with regard to deviations from the existing norms/systems and to give analysis of same.
7. To collect and pass on intelligence on the developments in the banking/financial sector which is relevant to the CBI;
8. To work in close coordination with the IO and the senior officers
9. To coordinate/liaise with CVOs, CEO/MDs and other bank officers as per directions of Controlling Authority;
10. To associate actively with IOs training programme on all banking matters and related economic offences.
11. To visit bank branches along with IOs for the collections of documents pertaining to bank fraud and other cases;

12.To proceed on tour for assistance of enquiry/Investigation Officer during verification/investigation.

13.To analyse relevant RBI circulars/guidelines as required during verification/investigation.

14.To assist in analysis of flow of funds required during investigation.

15.To liaise with various subject experts for assistance during verification/investigation

The Dy. Advisor (Banking) also provides guidance and assistance with respect to banking related transaction in the following cases:-

- (a) Disproportionate assets.
- (b) Alleged favor shown in assessment of income/Wealth-Tax of Estate Duty.
- (c) Irregularities in the procedure for inviting tenders and their evaluation.
- (d) Evaluation of immovable properties.
- (e) Any other related work assigned by Controlling Authority.
